

Checklist

Name: _____

Personal Letter: Secrets of a Happy Brain

	No	Sometimes	Yes
The letter follows the correct format.			
The writer uses interesting vocabulary words.			
Linking words are used to show how the ideas connect.			
All of the sentences are complete. There are no sentence fragments.			
There are no run-on sentences.			
Most words are spelled correctly, including contractions.			
Commas are used correctly.			
The paragraph includes simple sentences, compound sentences, and complex sentences.			
The subject in each sentence agrees with its verb.			
The paragraph is told in one verb tense, unless the writer has a good reason to switch to another verb tense.			

Comments: _____
